



2018 SUMMER TEAM READ READING COACH & SEATTLE PUBLIC SCHOOLS (SPS) CLASSROOM ASSISTANT APPLICATION

Team Read Coach:

The 2018 Team Read Summer Program is an excellent way for current and former Team Read coaches to keep making an impact in young students' lives! This summer we will have summer program at the following locations: Rainier Beach Library, Douglass-Truth Library, NewHolly Library, and Martin Luther King Elementary School (MLK). Library programs will run 4 days a week (Monday – Thursday) and be from 12:55PM – 3:10PM (2hrs 15mins) and starts on June 26th and goes until August 2nd. MLK will be 5 days a week (Monday – Friday) from 12:30 – 3:15PM and starts on June 26th and goes until July 27th. All summer positions will be paid minimum wage (\$15/hour) and you will be compensated with one paycheck, from the Library or SPS, at the end of the summer.

There are also positions as a classroom assistant through SPS Summer Staircase available during the summer. These positions are located at 16 different elementary schools throughout Seattle. The availability of these spots is up to SPS and Team Read will place as many students as possible based on their needs. Summer Staircase starts June 25th and goes until July 27th (Mon – Fri) 8:30am – 12PM (sites can vary in dates/times).

To be considered for either of these positions you must fill out the attached summer application. Summer spots are reserved for teens who have previously done Team Read for at least one semester during the 2017 - 2018 school year. Previous Team Read students and teens who have not done Team Read yet will be considered if any spots are still open after all applicants have been placed.

1. Fill out the enclosed "Summer Coach Application" completely
2. Mail in your application to:
Team Read
PO Box 94042
Seattle, WA 98124

OR email to: rose@teamread.org

Applications are due by: Friday, April 27th

Please make sure you put down at email that you check. Email will be the primary method of contact used for all summer information.

Placements will be made as soon as possible and you should hear from us by June 4th.



Please be sure that your application is **complete** and **legible** before submitting.
Incomplete and illegible applications will not be processed.

Team Read Summer 2018 Application

Check off the following components of the application:

- Summer coach information on page 2
- Essay on pages 3 and 4
- Tutoring site preference on page 5
- Parent/Guardian permission and applicant signature on page 7

Your application must be postmarked by Saturday, April 8. Mail your application to:

Team Read
PO Box 94042
Seattle, WA 98124

OR email to : rose@teamread.org

You will be notified via email about your Team Read Reading Coach/Seattle Public Schools Classroom Assistant placement by Friday June 8th. Be sure to provide a working email address and your 2017-2018 tutoring site.

Summer 2018 Employment Information

Legal Name: _____
(first) (last)

School: _____ Grade: _____ Student ID#: _____

Date of Birth: _____ Home Phone: _____ Cell Phone: _____
(mm/dd/yyyy) (xxx-xxx-xxxx) (xxx-xxx-xxxx)

Address: _____
(street) (city, state) (zip code)

E-mail Address: _____ 2017-18 tutoring Site: _____
(Required)

How many years have you worked for team read: _____

A large rectangular box with a double-line border, containing 20 horizontal lines for writing.

Site/Program Preference

There are two positions you may apply for: Team Read Reading Coach and Seattle Public Schools Classroom Assistant. Positions are limited; placements will be based on site coordinator recommendation, tutor seniority, and the essay in this application. Every Summer Coach must attend a Team Read training on Saturday, June 16th, from 10am to 1pm at The John Stanford Center, 2445 3rd Ave S, Seattle 98134. It is possible for you to be a Reading Coach and a Classroom Assistant.

Team Read Reading Coaches:

From June 26th to August 2nd Monday-Thursday afternoons from 12:55pm to 3:10pm, three Seattle Public Library branches will be offering one-on-one tutoring for students entering grades K-5. The pay rate for this position is \$15.00/hr. There are only 10 reading coach positions at each library branch! If you want to work as a reading coach, please select any you would be interested in working at. If flexible select multiple sites:

- Douglas Truth
- New Holly
- Rainier Beach
- Martin Luther King Elementary
- I am willing to work at **ANY** library/school

Seattle Public School Classroom Assistants:

Please check the box below if you are interested in being a classroom assistant. Because of limited positions we will not be asking for you to pick your exact site preferences. Team Read will contact you to let you know if you got a position and what your options are. This position requires additional training days which we will give to you when an offer is made.

- Yes, I am interested in being a Classroom Assistant for SPS in **SOUTH** Seattle
- Yes, I am interested in being a Classroom Assistant for SPS in **NORTH** Seattle
- I am willing to work at **ANY** school

Parent/Guardian Permission

Dear Parent/Guardian,

We are excited to have your child participate in our summer program! Please fill out this section. If you have any questions about Team Read summer program or the Seattle Public School classroom assistant position please contact Rose Nakano, Summer Program Coordinator, rose@teamread.org. Thank you.

Name: _____ Relationship: _____

Address (if different than child): _____

Employer: _____ Email address: _____

Home phone: _____ Work phone: _____ Cell Phone: _____

Emergency contact name (first and last): _____

Emergency contact phone number (with area code): _____

I am willing for my child to be employed as a coach for the Team Read Summer Program. It is crucial that coaches attend mandatory training(s) and all work dates; please schedule family events accordingly. I understand the length and dates of this commitment and will help my child to attend all sessions.

Parent/Guardian signature: _____ Date: _____

Applicant Signature & Commitment To Summer Dates

I hereby certify that the information contained in this application is true and complete. I understand that a falsified statement on this application shall be considered sufficient cause for my dismissal or the withdrawal from consideration.

Please sign and date below:

Applicant signature: _____ Date: _____

Participation in summer Team Read requires a commitment to all summer dates. We understand if you get sick or have an emergency, but if you have vacations or other commitments that will cause you to miss more than one day of summer this can have a negative impact on programing and your summer students. Please review the dates of programing and list any dates you would miss this summer.

- Mandatory Training: June 16th, 2018 (a makeup training is available on June 19th if you speak with Rose, the Summer Program Coordinator, ahead of time.)
- Reading Coach: June 26th – August 2nd (every Mon – Thurs, except 4th of July) 12:55PM – 3:10PM
- Classroom Assistant: June 25th – July 27th (every Mon – Fri, except 4th of July) 8:30AM – 12PM (this position requires additional trainings that are still being decided by SPS)

Dates I know I will miss:
