



Mission and Program description: Team Read is a year-round reading tutoring program that pairs carefully trained 8th-12th grade teen reading coaches with struggling 2nd-3rd grade readers for one-on-one reading tutoring sessions. Our mission is “Teens tutoring kids to achieve reading success.” Our goal is for all our 2nd-3rd grade students to be better, more confident readers and for our teen reading coaches to gain critical life and work skills. Team Read partners with Seattle Public Schools to deliver the program to over 800 2nd and 3rd graders and teens annually.

Opportunity: Team Read is seeking a part-time (10 hours a week) **Team Read+ Site Assistant** to work with a small, dedicated team to launch our first Team Read+ program. Team Read+ is an extension of our afterschool program that meets twice a week for three hours at one of our established tutoring sites. The **Team Read+ Site Assistant** will work directly with a group of elementary school students for two hours on Tuesday and Thursday afternoons and oversee, mentor and manage teen Reading Coaches working with students for one additional hour.

Team Read+ Site Assistant

Responsibilities

- Supervise children to ensure their health and safety and lead culturally relevant and developmentally appropriate activities
- Manage and supervise one-on-one reading coaching, provide direct support to teen reading coaches and encourage best practices, specifically around the Team Read model
- Develop positive, supportive relationships with teen coaches and students and provide a positive environment for learning
- Provide support to the Site Coordinator
- Track student/coach progress
- Attend monthly staff meetings
- Prepare/serve snack

Qualifications, Ideal Skills and Experience

- High School Diploma or GED
- At least 1-2 years of experience working with elementary aged children and/or teens.
- Experience planning and implementing group activities preferred
- Enthusiasm/passion for working with students/teens/literacy education

Pay: \$15 - \$18 an hour

Location: Martin Luther King Elementary School 6725 45th Ave S, Seattle, WA 98118 (and some off-site meetings/work)

Hours: 10 hours a week - 2PM to 6PM Tuesday/Thursday (additional hours for prepping, meetings, trainings, etc.)

Start Date: ASAP

End Date: May 18, 2018

To Apply

Please submit the following by email: a cover letter describing your skills and experiences that make you the best candidate for the position, and your resume. Please include your first and last name in the file name and send to: rose@teamread.org

